



Vision	Learn to Journey - Journey to Learn Ako ki te Haere - Haere ki te Ako
Mission Statement	Actively prepare each child to take responsibility for their own life-long learning, values and behaviour, in partnership with the home and community.
Values	<ul style="list-style-type: none"> ● Kindness / Atawhai ● Excellence / Hiranga ● Respect / Whakaute ● Integrity / Ngākau pono
Learner Assets	<ul style="list-style-type: none"> ● Self Manager ● Communicator ● Collaborator ● Innovator

Board Meeting | Hui o Te Poari MINUTES

Tuesday 20 May 2025, 7.00pm, School Hui Room

WAIATA KARAKIA

Whakataka te hau

<p>Whakataka te hau ki te uru, Whakataka te hau ki te tonga.</p> <p>Kia mākinakina ki uta, Kia mātaratara ki tai.</p> <p>E hī ake ana te atākura he tio, he huka, he hauhu.</p> <p>Tihei Mauri Ora!</p>	<p>Get ready for the westerly and be prepared for the southerly.</p> <p>It will be icy cold inland, and icy cold on the shore.</p> <p>May the dawn rise red-tipped on ice, on snow, on frost.</p> <p>Sneeze of life, call to claim the right to speak.</p>
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1. **ADMINISTRATION MATTERS** (David Powels)
 - 1.1 **Welcomes - Present:** David Powels, Sarah Betts, Dayna Anderson, Laura Webster, Cameron Lockie
All signed registration
 - 1.3 **Apologies -** Lynn Scott
 - 1.4 **Confirmation of Minutes from Meeting | Hui 07 April 2025**
Minutes are approved as true and accurate. Moved by David Powels, seconded by Dayna Anderson Passed unanimously Minutes are ratified.



1.5 Matters Arising from previous Hui

1.5.1 Report on Y4 - Y6 BSLA Training what does it look like - Lynn Scott and Laura Webster

1.5.2 Report from Lynn and Laura regarding the Structure Literacy Tier 2 that Cesca Jensen and Antonette McIver are implementing.

1.6 Actions from previous Hui:

Nil

1.7 **Speaking Rights:** to be considered/granted for Laura Webster
Moved by David Powels, seconded by Sarah Betts

1.8 Declaration of Interest:

Nil

1.10 Correspondence.

1.10.1 Out of Zone Enrolment Requests

1.10.1.1 Rebecca & Daniel Cox re: Moved out of Zone Louie Cox David Powles moves to accept application to remain at Silverdale School seconded Sarah Betts

1.10.2 General Correspondence

1.10.2.1 B Safe Electrical appliances Report 2025

1.10.2.2 NZEI - Notification of Paid Union Meetings for Support Staff.

1.10.2.3 Kelly Club Term 1 Report

1.10.2.4 Email Cameron Lockie re: change of Board meeting date to 20 May 2025

1.10.3 Outward Correspondence

1.10.3.1 Twinky re: Moved out of Zone Joy Pang

1.10.3.2 Ashika Steyn re: Moved out of zone Tyler and Ethan Steyn

1.10.3.3 Sarah Betts re: Moved out of zone Oliver Goldsmith-Betts

1.10.3.4 Chandelle Havenga re: Moved out of zone Aiden Havenga

1.10.3.5 Cody Fumage and Larisah Wilson re: Moved out of zone Amelia Fumage

2. STRATEGIC DECISIONS

2.1 Strategic decisions made if required (Operational / governance policy)

2.1.1 Term 2 Review (All policies and procedures are managed by SchoolDocs and can be accessed under Our School on website):

Policies to review -

Planning and Preparing for Emergencies, Disasters, and Crisis

Communication During and Emergency, Disaster or Crisis

Emergency Closure

Emergency Management

Disaster Management

Crisis Management



3. MONITORING

3.1 Ongoing summary of progress to date in relation to annual implementation plan.

3.1.1 Principal's report

Opening of the Waha Atea opening on Thursday 19 June 5.30am. Holes will be dug next week. Invites to go out next week.

We employ Harrison Tew to keep our procedures up to date and they came in last year to do a practice.

We have 8 student teachers with us at the moment.

Electrical work has just about finished.

Storm water drainage is on hold for now.

Floor replacements are ongoing and should be completed by end of July 2025

CCTV and communication system upgrade - we have been given the go ahead.

Attendance has gone up in Term 1 2025, compared to Term 1 2024

PTA will be holding a school Disco on 13 June in the school hall.

Photocopy lease is up in August 2025. Our preferred company would be Cannon. Board is happy for Cameron to go ahead with Cannon. Motion that we move to accept the Cannon proposal. Moved David Powles seconded by Sarah Betts.

David Powles enjoyed having the link to the Whānau Māori and Te Rito Whānau Māori Hui meeting minutes in the principal's report.

Moved by David Powels, seconded by Dayna Anderson

3.2 Expert presentation -

3.2.1 Report on Y4 - Y6 BSLA Training what does it look like - Laura Webster

3.2.2 Report from Laura regarding the Structure Literacy Tier 2 that Cesca Jensen and Antonette McIver are implementing.

Laura Webster presented a presentation completed by Laura and Lynn on Structure Literacy Tier 2, so that the Board is fully informed of what we are implementing for our structured literacy. A fabulous presentation thank you Laura. Very informative and you are delivering the gold standard of best practice. The enthusiasm that is seen throughout the school by the teachers is coming from the passion and leadership of Lynn Scott and Laura Webster.

3.3 Data analysis - None

3.4 Exploration of key result area (goals) - None



3.5 Finance and audit report

3.5.1 Financial Report March 2025

David Powles proposed that we move the Financial Report March 2025.

Seconded by Sarah Betts

3.5.2 Financial Report April 2025

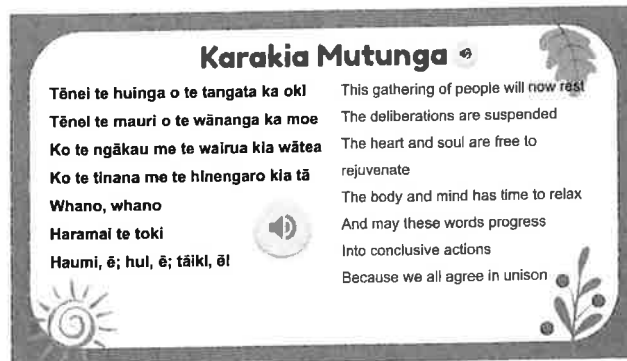
David Powles proposed that we move the Financial Report April 2025.

Seconded by Sarah Betts

4. IDENTIFY AGENDA ITEMS FOR NEXT MEETING

5. MEETING CLOSURE

<p>Karakia Mutunga Tēnei te huinga o te tangata ka oki Tēnei te mauri o te wānanga ka moe Ko te ngākau me te wairua kia wātea Ko te tinana me te hinengaro kia tā Whano, whano Haramai te toki Haumi, ē; hui, ē; tāiki, ē!</p>	<p>Karakia Mutunga This gathering of people will now rest The deliberations are suspended The heart and soul are free to rejuvenate The body and mind has time to relax And may these words progress Into conclusive actions Because we all agree in unison</p>
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5.1 Date for next hui: Monday 23 June 2025 at 7pm in the Silverdale School Hui Room.

BOARD TO GO IN-COMMITTEE - No in-committee

Meeting closed 8.25pm

SILVERDALE SCHOOL



These minutes are a true and correct record.

Name DAVID POULTON

Signed [Signature]

Date 23/6/2025

All reports are taken as read, specific questions to be directed to the person responsible for the report before the meeting. If required, further discussion takes place at the meeting.