



Vision	Learn to Journey - Journey to Learn Ako ki te Haere - Haere ki te Ako
Mission Statement	Actively prepare each child to take responsibility for their own life-long learning, values and behaviour, in partnership with the home and community.
Values	<ul style="list-style-type: none"> ● Kindness / Atawhai ● Excellence / Hiranga ● Respect / Whakaute ● Integrity / Ngākau pono
Learner Assets	<ul style="list-style-type: none"> ● Self Manager ● Communicator ● Collaborator ● Innovator

Board Meeting | Hui o Te Poari

MINUTES

Tuesday 04 August 2025, 7.00pm, School Hui Room

WAIATA KARAKIA

[Whakataka te hau](#)

<p>Whakataka te hau ki te uru, Whakataka te hau ki te tonga.</p> <p>Kia mākinakina ki uta, Kia mātaratara ki tai.</p> <p>E hī ake ana te atākura he tio, he huka, he hauhu.</p> <p>Tihei Mauri Ora!</p>	<p>Get ready for the westerly and be prepared for the southerly.</p> <p>It will be icy cold inland, and icy cold on the shore.</p> <p>May the dawn rise red-tipped on ice, on snow, on frost.</p> <p>Sneeze of life, call to claim the right to speak.</p>
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1. ADMINISTRATION MATTERS (David Powels)

1.1 **Welcomes - Present:** David Powles, Sarah Betts, Dayna Anderson, Laura Webster, Cameron Lockie, Lynn Scott,

Visitors: Jessica Drey, Karyn Sands, Giovanni Comuzzo, Amy Wiltshire, Keegan Anderson

All signed registration



1.3 Apologies - Nil

1.4 Confirmation of Minutes from Meeting | Hui 23 June 2025

Minutes are approved as true and accurate. Moved by David Powles, seconded by Dayna Anderson Passed unanimously Minutes are ratified.

1.5 Matters Arising from previous Hui

1.5.1 Board Elections - People will be invited to attend a board meeting to get the feel for it.

Cameron Lockie explained each stage of the board meeting to Jessica Drey, Karyn Sands, Giovanni Comuzzo, Amy Wiltshire and Keegan Anderson to give them a good understanding of the roles and responsibilities of a board member.

1.6 Actions from previous Hui:

Nil

1.7 Speaking Rights: to be considered/granted for Laura Webster, Lynn Scott

Moved by David Powles, seconded by Sarah Betts

1.8 Declaration of Interest:

Nil

1.10 Correspondence.

1.10.1 Out of Zone Enrolment Requests

1.10.1.1 Kubentheran Nair re: Moved Out of Zone Sophia and Bela Nair

1.10.1.2 Hendrik Terhart re: Moved Out of Zone Jaxon and Byron Terhart, and Out of Zone request for Lennox Terhart.

1.10.1.3 Jayden and Stacey Moran re: Out of Zone Keegan Moran

1.10.1.4 Atlanta and Troy Gibbs re: Moved Out of Zone Neo and Aria Gibbs, and Out of Zone request for Jett Gibbs

David Powles moves to accept applications Out of Zone and / or to remain at Silverdale School seconded Dayna Anderson

1.10.2 General Correspondence

1.10.2.1 Silks re: Annual Financial Statements for the Year Ended 31 December 2024

1.10.2.2 Silks re: Representation Letter for the Year Ended 31 December 2024

1.10.2.3 Silks re: Audit engagement Letter

1.10.2.4 Kelly Club re: Whats Up



1.10.3 Outward Correspondence

- 1.10.3.1 Joshua Storey re: Acceptance of resignation as Garden Specialist, Garden to Table
- 1.10.3.2 Candice and Steven Cloete re: Moved out of Zone Mikayla Cloete
- 1.10.3.3 Brittany and Tony Hopkins re: Out of Zone Mitchell Hopkins
- 1.10.3.4 Natalia Del Valle re: Out of Zone Aviel Lange
- 1.10.3.5 Leah Haworth re: Moved out of Zone Harper and Niall Haworth
- 1.10.3.6 Phill and Kylie Wade re: Moved out of Zone Lucas Wade
- 1.10.3.7 Silks re: Annual Financial Statements for the Year Ended 31 December 2024(Signed)
- 1.10.3.8 Silks re: Representation Letter for the Year Ended 31 December 2024 (Signed)

- 1.10.3.9 Silks re: Audit engagement Letter

David Powles moves to accept all general and outward correspondence as correct.
Seconded by Sarah Betts

2. STRATEGIC DECISIONS

2.1 Strategic decisions made if required (Operational / governance policy)

2.1.1 Term 3 Review (All policies and procedures are managed by SchoolDocs and can be accessed under Our School on website):

Policies to review -

Child Protection

Abuse Recognition and Reporting

Food and nutrition

Safety Checking

Police Vetting

Missing Student Procedure

David Powles moves to accept strategic decisions as being read. Seconded by Sarah Betts

3. MONITORING

3.1 Ongoing summary of progress to date in relation to annual implementation plan.

3.1.1 Principal's report

The communication system is due to be replaced hopefully in the next term break, if not it will be in the school holidays.

The burst waterpipe and damaged electricity conduit was repaired in a timely manner with help from the MOE. The MOE should cover the costs of the repair.

Principal Report moved by David Powles, seconded by Dayna Anderosn



3.2 Expert presentation - Nil

3.3 Data analysis - Lynn Scott and Laura Webster Presentation

Lynn Sott and Laura Webster presented their analysis of the mid year data. Due to a change in the MOEs progression guidelines parents may see a change in their children's progress. The school's target for student progression is six months or more, while other schools may use a 1 year timeline. This may change once we get clarity from the MOE. We have a great new tool that has been developed which helps our teacher s better track student progression. It consolidates data from both eTap and SchoolTalk providing a more comprehensive view of student achievement. Our team leaders will start using the tool with their teams.

3.4 Exploration of key result area (goals) - None

3.5 Finance and audit report

3.5.1 Financial Report June 2025

3.5.2 Annual Financial Statements for the Year Ended 31 December 2024

David Powles proposed that we move the Financial Report June 2025 and the Annual Financial Statements for the Year Ended 31 December 2024.
Seconded by Sarah Betts

4. IDENTIFY AGENDA ITEMS FOR NEXT MEETING

Policies to be reviewed.

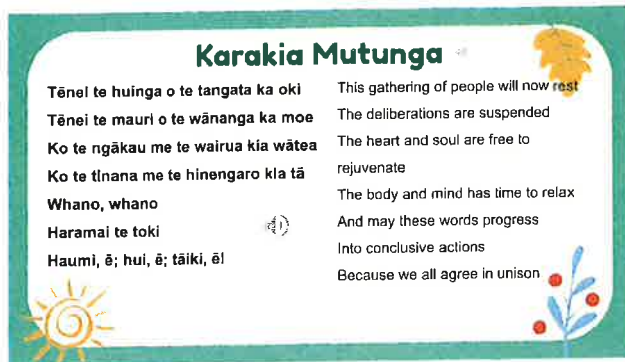
5. MEETING CLOSURE

Karakia Mutunga

Tēnei te huinga o te tangata ka oki
Tēnei te mauri o te wānanga ka moe
Ko te ngākau me te wairua kia wātea
Ko te tinana me te hinengaro kia tā
Whano, whano
Haramai te toki
Haumi, ē; hui, ē; tāiki, ē!

Karakia Mutunga

This gathering of people will now rest
The deliberations are suspended
The heart and soul are free to rejuvenate
The body and mind has time to relax
And may these words progress
Into conclusive actions
Because we all agree in unison



5.1 Date for next hui: Monday 15 September 2025 at 7pm in the Silverdale School Hui Room.

BOARD TO GO IN-COMMITTEE - 8.14pm

Public excluded business (PEB)

Meeting closed 8.40 pm

These minutes are a true and correct record.

Name David Rowles

Signed [Signature]

Date 3/11/2025

All reports are taken as read, specific questions to be directed to the person responsible for the report before the meeting. If required, further discussion takes place at the meeting.