



Vision	Learn to Journey - Journey to Learn Ako ki te Haere - Haere ki te Ako
Mission Statement	Actively prepare each child to take responsibility for their own life-long learning, values and behaviour, in partnership with the home and community.
Values	<ul style="list-style-type: none"> ● Kindness / Atawhai ● Excellence / Hiranga ● Respect / Whakaute ● Integrity / Ngākau pono
Learner Assets	<ul style="list-style-type: none"> ● Self Manager ● Communicator ● Collaborator ● Innovator

Board Meeting | Hui o Te Poari

MINUTES

Monday 03 March 2025, 7.00pm, School Hui Room

WAIATA KARAKIA

Whakataka te hau

<p>Whakataka te hau ki te uru, Whakataka te hau ki te tonga.</p> <p>Kia mākinakina ki uta, Kia mātaratara ki tai.</p> <p>E hī ake ana te atākura he tio, he huka, he hauhu.</p> <p>Tihei Mauri Ora!</p>	<p>Get ready for the westerly and be prepared for the southerly.</p> <p>It will be icy cold inland, and icy cold on the shore.</p> <p>May the dawn rise red-tipped on ice, on snow, on frost.</p> <p>Sneeze of life, call to claim the right to speak.</p>
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1. ADMINISTRATION MATTERS (David Powels)

1.1 Welcomes - Present: David Powels, Sarah Betts, Dayna Anderson, Laura Webster, Lynn Scott
All signed registration



1.2 Appointment of Presiding Member

Nomination from David Powels. Presiding Member -

Motion

"I move that the Silverdale School Board appoints David Powels as the Presiding Member"

Moved by Lynn Scott , seconded by Danya Anderson

1.3 Apologies - Cameron Lockie

1.4 Confirmation of Minutes from Meeting | Hui o 11 November 2024

Minutes are approved as true and accurate. Moved by David Powels, seconded by Dayna Anderson Passed unanimously Minutes are ratified.

1.5 Matters Arising from previous Hui

1.5.1 2025 Triennial Elections Recommended date is Wednesday 17 September 2025

Motion:

"I move that SilverdaleSchool Board holds the 2025 Triennial Elections on Wednesday 17 September 2025" Moved by David Powels seconded by Dayna Anderson

1.5.2 2025 Board Meeting Dates

Monday 03 March 7.00pm
Monday 07 April 7.00pm
Monday 19 May 7.00pm
Monday 23 June 7.00pm
Monday 04 August 7.00pm
Monday 15 September 7.00pm
Monday 03 November 7.00pm
Monday 08 December 7.00pm

1.6 Actions from previous Hui:

Nil

1.7 **Speaking Rights:** to be considered/granted for LynnScott, Laura Webster and Anne Reid

Moved by Sarah Betts, seconded by Dayna Anderson

1.8 Delegation of Authority:

The Board delegates all areas of authority and accountability for the day-to-day operational organisation of the school to the Principal, who must ensure compliance with both the Board's policy framework and the Law of New Zealand.



Moved by David Powles , seconded by Sarah Betts

1.9 Declaration of Interest:

Nil

1.10 Correspondence.

1.10.1 Out of Zone Enrolment Requests

1.10.1.1 Ryan and Rebekah Holton re: Moving out of Zone Chloe Holton and out of zone enrolment for Liam Holton. David Powles moves to accept application to remain at Silverdale School seconded Sarah Betts

1.10.1.2 Tessa Davis-Hall re: Moving out of zone River-Leigh Davis-Hall David Powles moves to accept application to remain at Silverdale School seconded Sarah Betts

1.10.2 General Correspondence

1.10.2.1 New Appointments National Panel re: reappointment of Jackie Boyd and Mark Ralston to the Across Kāhui Ako teacher role.

1.10.2.2 Ed Gazette 103 /15

1.10.2.3 Tina Branks re: Resignation Letter

David Powles moved to accept the resignation. Seconded by Sarah Betts

1.10.2.4 Joanne Choi re: Resignation Letter

David Powles moved to accept the resignation. Seconded by Sarah Betts

1.10.2.5 Ed Gazette 103 /16

1.10.2.6 Nicole Fletcher re: Resignation Letter

David Powles moved to accept the resignation. Seconded by Sarah Betts

1.10.2.7 Kendall Martin re: Parental Leave

David Powles moved to accept the application for parental leave. Seconded by Sarah Betts

1.10.2.8 William Albertsma re: Silverdale School Scholarship Application

David Powles moved to accept the application for a Silverdale School Scholarship for the amount of \$150.00. Seconded by Sarah Betts

1.10.3 Outward Correspondence

1.10.3.1 Reappointment of Jackie Boyd to the Across Kāhui Ako teacher role for two years 28 January 2025 - 27 January 2027.

1.10.3.2 Reappointment of Mark Ralston to the Across Kāhui Ako teacher role for two years 28 January 2025 - 27 January 2027.

1.10.3.3 Acceptance of Resignation re: Stephanie Kennedy

1.10.3.4 Out of Zone move approval re: Kendall and Gavyn Connell for Eli

1.10.3.5 Acceptance of Resignation re: Tara Murrie

2. STRATEGIC DECISIONS

2.1 Strategic decisions made if required (Operational / governance policy)



2.1.1 Term 1 Review (All policies and procedures are managed by SchoolDocs and can be accessed under Our School on website):

Policies to review -

Health, Safety and Welfare Policy.

Safety Management Policy.

Risk Management.

Worker Engagement, Participation and Representation.

Health care.

Recording and reporting Accidents, Injuries, and Illness.

2.1.2 Y6 Camp 2025 at Shakespear Park

David Powles moves that the Y6 camp at Shakespear Park is approved. Seconded Dayna Anderson

3. MONITORING

3.1 Ongoing summary of progress to date in relation to annual implementation plan.

3.1.1 Principal's report

David Powles asked regarding the attendance if the % of illness and % holidays is comparable to other schools in the area.

Moved by David Powles, seconded by Dayna Anderson

3.2 Expert presentation - None

3.3 Data analysis - 2024 Evaluation and Analysis of the Silverdale School Students' Progress

Thank you Lynn and Laura for explaining the Silverdale School Students Progress. Results are not quite what we would like and have looked at ways to improve the students progress. This year we have smaller sized classes. We have a learning assistant (literacy Specialist) who is LMIT qualified working intensely with small groups of students. We have applied for literacy funding and will receive .25 FTTE which we have to match. This enables us to employ a teacher who will also work intensely with small groups of students in Y1.

Teachers have been given target students in their classrooms who by end of 2025 will be expected to have made accelerated progress. The Principal and Deputy Principal's will be working one on one with the teachers to help implement this.

3.4 Exploration of key result area (goals) - None

3.5 Finance and audit report

3.5.1 - November financial report

David Powles proposed that we move the November 2024 financial report.

Seconded by Dayna Anderson



3.5.2 Silverdale School Board authorises the Presiding Member and Principal to sign the Statement of Responsibility for the 2024 Annual Accounts on the Board's behalf when confirmation is received that the audit has been completed.

Motion for the Silverdale School Board to authorise the Presiding Member and the Principal to sign the Statement of Responsibility for the 2025 Annual Accounts.

Moved by David Powels Seconded by Dayna Anderson

3.5.3 Disposal report for 2024.

David Powels proposed that we accept the disposal report for 2024 Moved by David Powels Seconded by Dayna Anderson

3.5.4 Silverdale School Budget 2025

The increase in the operating income YOY, is that due to one or two income increases driving this result ? or a number of changes in funding other income? - We received \$150,000.00 more for Non-teach support PE and CA and \$75,000.00 more for ESOL than expected last year.

Same question for expenses, lower than LY, ~\$300k, is this due to one or two main drivers, or various. - This is mainly due to the increase in income from Non-teach support PE and CA and ESOL

David Powles proposed that we move the 2025 Budget as final.

Moved by David Powels Seconded by Dayna

3.5.5 Photocopiers

The current lease for the 3 x photocopiers finishes in August 2025. Cameron Lockie is currently meeting with Cannon, Toshiba and Fujixerox for quotes.

4. IDENTIFY AGENDA ITEMS FOR NEXT MEETING

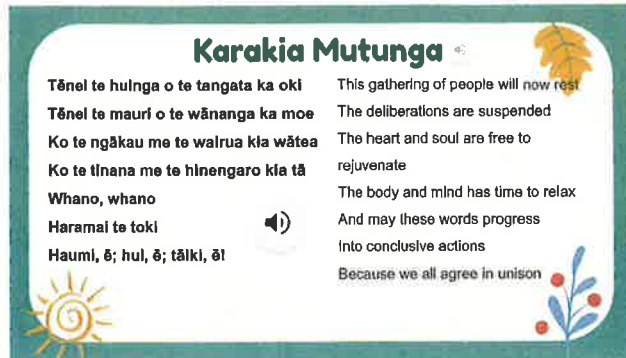
5. MEETING CLOSURE

Karakia Mutunga

Tēnei te huinga o te tangata ka oki
Tēnei te mauri o te wānanga ka moe
Ko te ngākau me te wairua kia wātea
Ko te tinana me te hinengaro kia tā
Whano, whano
Haramai te toki
Haumi, ē; hui, ē; tāiki, ē!

Karakia Mutunga

This gathering of people will now rest
The deliberations are suspended
The heart and soul are free to rejuvenate
The body and mind has time to relax
And may these words progress
Into conclusive actions
Because we all agree in unison



5.1 Date for next hui: Monday 07 April 2025 at 7pm in the Silverdale School Hui Room.

BOARD TO GO IN-COMMITTEE

Public excluded business (PEB)

In committee at 8.03pm David Powels moved that the public be excluded pursuant to the section 8 of the local Government Official information and meetings Act 1987. David Powels moved that the board come out of committee at 8.04pm

Meeting closed 8.04pm

These minutes are a true and correct record.

Name David Powels

Signed [Signature]

Date 7/4/25

All reports are taken as read, specific questions to be directed to the person responsible for the report before the meeting. If required, further discussion takes place at the meeting.