



Pick Up and Drop off Students

Scheduled Appointments

If you have a scheduled appointment for your child during school hours please follow these instructions:

1. Email the teacher (all teachers emails are on the School Website) before 8.30am with the time you will be collecting your child.
2. You will pick your child up from the carpark by Gate 1.
3. Please stay in the car and the teacher will release your child at the specified time that you have requested.
4. Please call or text this number 0273369199 telling us that you have your child.

Early Pick Up

If you need to pick your child up from school before 3.00pm please follow these instructions:

1. Email the office what time you need to pick up your child. office@silverdaleprimary.school.nz
2. You will pick up your child from the carpark by Gate 1.
3. Please stay in your car and call or text this number 0273369199 telling us you are at school.
4. We will send your child to you, please stay in your car.
5. Please call or text this number 0273369199 telling us that you have your child.

Late Drop Off

If you are dropping your child to school late, please do not get out of your car just send your child to their classroom, they do not need to go to the office.